

COURSE TITLE:	DESIGN INTERFACE / MAINTENANCE PLANNING	
VENDOR:	CTEK Global Services 11345 Back Creek Loop Solomons , MD 20688	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 28 FEB – 04 MAR 05 11 – 15 JUL 05	NOMINATION DEADLINE: 28 JAN 05 10 JUN 05
TIME:	0800 –1600 hrs	
DESCRIPTION:	This course presents the basic process of military acquisition, discusses the interfaces between design and supportability, and focuses on the joint roles and responsibilities that are shared between systems and design engineers and logisticians over the life cycle of a system. It also enables the student to quantify supportability requirements, relate design and support performance requirements to each other, and promote meaningful dialogue between logistics and design personnel	
AUDIENCE:	Program managers, assistant program managers, Fleet support team leaders, and anyone tasked with performing design interface.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE:	PRODUCT SUPPORT FUNDAMENTALS	
VENDOR:	CTEK Global Services 11345 Back Creek Loop Solomons , MD 20688	
LOCATION:	Employee Development Center, Building # 2189	
	DATES: 10 – 14 JAN 05 18 – 22 JUL 05	NOMINATION DEADLINE: 10 DEC 04 17 JUL 05
TIME:	0800-1600 hrs	
DESCRIPTION:	This introductory course discusses the management of Product support. It includes, Product Support policies, Product Support planning, organization of Product Support, and PPBS as well as an introduction to roles and responsibilities, functions, duties, and products the APML is required to manage during each life cycle phase. The course includes discussion of management tools available to logistics managers, as well as a perspective for understanding requirements within the acquisition process. It introduces the Navy's weapons system acquisition process.	
AUDIENCE:	New acquisition logistics professionals, military, and government personnel in grades GS-03 to GS-12, E4 to E7, and O-1 to O-6.	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development</p> <p>NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.</p>	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE:	CLASS DESK – APML ORIENTATION	
VENDOR:	Air 4.1 Naval Air Systems Command Patuxent River, Maryland 20670	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 6-9 DEC 04 28-31 MAR 05 25-28 JUL 05	NOMINATION DEADLINE: 6 NOV 04 28 FEB 05 25 JUN 05
TIME:	0800-1530	
DESCRIPTION:	This four-day course provides a description of the roles and responsibilities for personnel assigned as Assistant Program Manager for Systems Engineering (Class Desk) or Assistant Program Manager for Logistics (APML) within a competency aligned organization, and the role of systems engineering and logistics in acquisition. Additional modules covering associated processes are presented including new acquisition model, budget and finance, design reviews, product integrity, engineering investigations and hazard material reports, grounding bulletins and red stripes, technical directives and bulletins, system safety & risk assessment, software, maintenance planning/design interface, logistics support, configuration management, cost analysis, total ownership cost, earned value management, airworthiness, test and evaluation and acquisition process overview.	
OBJECTIVE:	To provide basic skills and knowledge to enhance the performance of personnel newly assigned as assistant program manager for systems engineering (Class Desk) or assistant program manager for logistics.	
AUDIENCE:	Personnel newly assigned as class desks or APML's and supporting government and contract personnel. Other employees are welcome subject to space availability.	
PREREQUISITE:	None	
LENGTH:	4 Days	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development</p> <p>NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.</p>	
METHODS OF PAYMENTS	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
COST:	None	
POC:	(301) 757 – 4122	

COURSE TITLE:	CONFIGURATION AND ADV CONFIGURATION MGMT	
VENDOR:	Technology Training Corporation Attn: Mr. Budding PO Box 722 El Segundo CA 90245-0722	
LOCATION:	Employee Development Center, BLDG 2189	
	DATE: 06-09 DEC 04	NOMINATION DEADLINE: 05 NOV 04
TIME:	0800-1600 daily	
DESCRIPTION:	The course will present recently revised Government CM methodologies such as product assembly trees, acceptance data packages and flowdown analyses which are designed to drive down costs. The Advanced Configuration Management sessions will cover the risks associated with rapidity and the complexity of recent changes occurring in the CM field.	
OBJECTIVE:	At the conclusion of this training, employees will be able to demonstrate their knowledge in areas of CM standards, requirements, for DoD procurements, control, change management, documenting the building process, metrics engineering releases, implementation plans, audits and tools for automating the CM process.	
AUDIENCE:	Configuration professionals.	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
COST:	\$1200.00	
COURSE #	Business Event #50013464 Business Group Logistics	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government-wide Commercial Purchase Card).	
POC:	301-757-4126	

COURSE TITLE:	SUPPORT EQUIPMENT	
VENDOR:	CTEK Global Services 11345 Back Creek Loop Solomons , MD 20688	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 21 – 23 MAR 05	NOMINATION DEADLINE: 18 FEB 05
TIME:	0800-1530	
DESCRIPTION:	This three-day course describes the development of Support Equipment requirements and the trade of analysis required to select appropriate Support Equipment. It includes principal Support Equipment policies and responsibilities, supportability analysis, support of Support Equipment, Support Equipment selection, preferred electronics test requirements determination, and metrology and calibration.	
AUDIENCE:	Acquisition logistics professionals, systems engineers, and engineering competency professionals having knowledge of logistics fundamentals. Target grades of GS – 05 to GS – 14, E5 to E9, and O – 1 to O – 6.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development</p> <p>NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.</p>	
LENGTH:	3 days	
COST:	\$600. 00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE	APML BASICS	
VENDOR:	CTEK Global Services 11345 Back Creek Loop Solomons , MD 20688	
LOCATION:	Employee development Center, Building # 2189	
	DATE: NO APML BASIC FOR FY- 05	NOMINATION DEADLINE:
TIME:	080 0-1530	
DESCRIPTION:	This five day course discusses the management of acquisition logistics. It includes acquisition logistics policies, acquisition logistics program planning, organization of acquisition logistics, life cycle costs, PPBS and contracting for logistics. Roles and responsibilities, functions, duties, and products the APML is required to manage during each life cycle phase.	
OBJECTIVE:	At the completion of the course participants should: <ul style="list-style-type: none"> • Understand cause support conditions to influence requirements and design. • Define support requirements that are optimally related to design and to each other. • Acquire the require support. • APML duties and responsibilities. 	
AUDIENCE:	Acquisition logistics professionals, systems engineers, and engineering competency professionals with responsibilities in system supportability. Career Level I, II and III.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE	SDOE- 625 SYSTEM OPERATIONAL EFFECTIVENESS & LIFE CYCLE ANALYSIS	
VENDOR:	Stevens Institute of Technology Castle Point on Hudson Hoboken, NJ 07030	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 04 – 08 Apr 05	NOMINATION DEADLINE: 04 MAR 05
TIME:	0800-1530	
DESCRIPTION:	This 5 day course addresses systems engineering fundamentals from the perspective of complex system integrators, acquires, and users. Accordingly, the focus is on the long-term operational effectiveness of deployed systems in the presence of evolving mission needs, changing customer requirements and expectations, and evolving technologies and standards.	
OBJECTIVE:	At the completion of the course participants should: <ul style="list-style-type: none"> • Understand the fundamentals of systems engineering process. • Understand the stakeholder needs and problem formulation. • Understand the various synthesis, analysis, and evaluation practices and methods to translate this into system level requirements and further into a functional architecture. • Understand the effectiveness and efficiency of deployed systems while concurrently reducing their operation and support costs. 	
AUDIENCE:	Systems engineers, system architects, design engineers, program and project managers, system analysts, system reliability, maintainability and supportability engineers and logisticians.	
PREREQUISITE:	None	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$2,575.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE	SDOE- 650 SYSTEM ARCHITECTURE & DESIGN	
VENDOR:	Stevens Institute of Technology Castle Point on Hudson Hoboken, NJ 07030	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 13-17 JUN 05	NOMINATION DEADLINE: 13 MAY 05
TIME:	0800-1530	
DESCRIPTION:	This course will discuss the fundamentals of system architecting process, pragmatic principles relating to the system architecting process, along with practical architecting heuristics. The course will have strong “how-to” orientation with an emphasis on in-class exercises. Numerous case studies are used to convey and discuss good architectural concepts as well as lessons learned.	
OBJECTIVE:	At the completion of the course participants should know: <ul style="list-style-type: none"> • Adaptation of the architectural process to ensure effective application of COTS. • Architectural assessment and evaluation concepts. • Linkages between early architectural decisions, driven by customer requirements and concept of operations. • The system operational and support costs 	
AUDIENCE:	Systems engineers, reliability engineers and logistics engineers.	
PREREQUISITE:	SDOE – 625, System Operational Effectiveness & Life -Cycle Analysis	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$2,625.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE	SDOE- 645 DESIGN FOR SYSTEM RELIABILITY, MAINTAINABILITY, & SUPPORTABILITY	
VENDOR:	Stevens Institute of Technology Castle Point on Hudson Hoboken, NJ 07030	
LOCATION:	Employee Development Center, Building # 2189	
	DATE: 22 – 26 AUG 05	NOMINATION DEADLINE: 22 JUL 05
TIME:	0800-1530	
DESCRIPTION:	This course addresses concepts, methods, practices, tools, and metrics to influence the architecture and design of complex systems from the perspective of reliability, maintainability and supportability	
OBJECTIVE:	<p>At the completion of the course participants should:</p> <ul style="list-style-type: none"> • Understand the latest trends and concepts in complex system design for reliability, maintainability, and supportability. • Understand supportability issues pertaining to COTS-intensive systems through practices such as technology refreshment. • Understand all phases of the system design and development process . • Understand the opportunities available to influence the system for reliability, maintainability, and supportability. 	
AUDIENCE:	Systems engineers, reliability engineers, logistics engineers, and program managers involved with the specification (user perspective) and the design (development and integrator perspective) of complex systems.	
PREREQUISITE:	None	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development</p> <p>NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.</p>	
LENGTH:	5 Days	
COST:	\$2,715.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE	SDOE – 640 SYSTEMS SUPPORTABILITY & LOGISTICS	
VENDOR:	Stevens Institute of Technology Castle Point on Hudson Hoboken, NJ 07030	
LOCATION:	Employee Development Center, Building # 2189	
This Course Only in FY06	DATE: FY06 24 – 28 OCT 05	NOMINATION DEADLINE: 24 SEP 05
TIME:	0800-1530	
DESCRIPTION:	The supportability of a system can be defined as the ability of a system to be supported in a cost effective and timely manner, with a minimum of logistics support resources. The required resources might include test and support equipment, trained maintenance personnel, spare and repair parts, technical documentation, and special facilities. For large complex systems, supportability considerations may be significant and often have a major impact upon life-cycle cost. It is therefore particularly important that these considerations be included early during the system design trade studies and design decision making.	
OBJECTIVE:	At the completion of the course participants should : <ul style="list-style-type: none"> • Understand the relationship of test and support equipment. • Understand the relationship of trained maintenance personnel. • Understand the relationship of spare and repair parts. • Understand the relationship of technical documentation and special facilities in a cost effective and timely manner. 	
AUDIENCE:	Systems engineers, system architects, design engineers, program and project managers, system analysts, systems reliability, maintainability, & supportability engineers and logistics engineers.	
PREREQUISITE:	None	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$2,675.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card).	
POC:	(301) 757 – 4126	

COURSE TITLE:	JOINT AVIATION MODEL FOR LEVEL OF REPAIR ANALYSIS (JAM for LORA)	
VENDOR:	AIR – 3.6 Naval Air Systems Command Patuxent River, MD 20670	
LOCATION:	Employee Development Center, Building 2189	
	DATE: CANCELED NOV 04 22 - 24 FEB 05 18 – 21 APR 05 09 - 11 AUG 05	NOMINATION DEADLINE: 08 OCT 04 21 JAN 05 18 MAR 05 08 JUL 05
TIME:	8:00 a.m. - 3:30 p.m.	
DESCRIPTION:	This three day course explain how to perform a Level of Repair Analysis as part of the Maintenance Planning Process.	
OBJECTIVE:	Upon completion of the course, the participants will be able to: <ul style="list-style-type: none"> • Understand on how to determine the most economical repair system and what resources are required. • Understand how to use the JAM for LORA computer model to find the least cost maintenance alternative • Understand how to perform sensitivity analysis and trade-of-studies. 	
AUDIENCE:	Acquisition Logistics professionals, systems engineers, and engineering competency professionals with responsibilities in system supportability. Career Level I, II, and III.	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator.	
LENGTH:	3 Days	
COST:	None	
POC:	(301) 757-4126	

COURSE TITLE:	LOGISTICS EXCHANGE EXECUTIVE OVERVIEW (ADVANCED)	
VENDOR:	Defense Logistics Agency 8725 John J. Kingman Road Fort Belvoir, VA 22060	
LOCATION:	Employee Development Center, Building 2189	
TIME:	8:00 a.m. – 12:00 p.m., & 1:00 p.m - 4:00 p.m.	
	COURSE DATES: 29 July 2004	NOMINATION DEADLINES: 25 JUN 2004
DESCRIPTION:	This 4 hour course is designed as an advanced logistics exchange executive overview. This course is designed to introduce the student to many automated logistics applications. Student will fill out system access request forms, learn how to run queries, data management and batch processing.	
OBJECTIVE:	<p>Upon completion of the course, the participants will be able to understand:</p> <ul style="list-style-type: none"> • PC LINK • LOGISTICS EXCHANGE and LOGISTICS TOOLBOX <ul style="list-style-type: none"> ○ Technical Screening ○ Stock Check ○ Requisitioning ○ Check Status • System Access Request (SAR) forms <ul style="list-style-type: none"> ○ PC LINK/WebLINK ○ WebCATS ○ WebVLIPS 	
AUDIENCE:	All levels of logistics, support and management	
PREREQUISITE:	Students must have an NMCI Account.	
NOMINATIONS:	NAVAIR TEAM employees should request training via Employee Self Service at https://ess.navair1.navy.mil NOTE: Contractor personnel MAY attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. . This letter can be obtain by calling 301-757-4126.	
LENGTH:	4 hrs	
COST:	NONE	
POC:	(301) 757-4126	

COURSE TITLE:	LOGISTICS EXCHANGE / LOGISTICS TOOLBOX OVERVIEW	
VENDOR:	Defense Logistics Agency 8725 John J. Kingman Road Fort Belvoir, VA 22060	
LOCATION:	Employee Development Center, Building 2189	
TIME:	8:00 a.m. - 3:30 p.m.	
	COURSE DATES: 16 NOV 2004 17 NOV 2004	NOMINATION DEADLINES: 15 OCT 04 15 OCT 04
DESCRIPTION:	This one day course provides a Logistics Exchange / Logistics Toolbox overview. This training is the best way to learn about numerous automated logistics tools available today, how they work together and how you can use them as a process to accomplish your logistics missions. Students will received a wide range of hands-on instruction from the use of Personal Computer Logistics Information Network (PCLINK) to the latest real-time web-based government and commercial logistics systems. This hands-on instruction includes checking backorders from your current Material Outstanding File (MOF). The Logistics Exchange/Toolbox philosophy is: "If you have a connection, you can get the information" .	
OBJECTIVE:	Upon completion of the course, the participants will be able to: <ul style="list-style-type: none"> • Conduct technical screening of material. • Check stock of service and national assets. • Requisition items. • Check status of your requisitions. • Reduce or eliminate back orders. • Save money. 	
AUDIENCE:	This course is targeted to all logisticians including supply, maintenance, transportation, and medical personnel whether military, civilian and contractor	
PREREQUISITE:	Students must have an NMCI Account.	
NOMINATIONS:	NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. This letter of nomination can be obtain by calling 301-757-4126.	
LENGTH:	1 Days	
COST:	NONE	
POC:	(301) 757-4126	