

<b>COURSE TITLE:</b>	<b>EMPLOYEE INDOCTRINATION</b>	
<b>VENDOR:</b>	NAWCAD, Patuxent River, MD	
<b>LOCATION:</b>	Bldg 1489 Room 101	
	<b>DATE:</b> 05 Oct 04 02 Nov 04 06 Dec 04 11 Jan 05 08 Feb 05 08 Mar 05 05 Apr 05 03 May 05 07 Jun 05 12 Jul 05 02 Aug 05 13 Sep 05	<b>NOMINATION DEADLINE:</b> N/A
<b>TIME:</b>	0715-1530	
<b>DESCRIPTION:</b>	The course provides training in the following areas: Red Cross, Recycling, MWR, Safety, Fire Department, Base Police, Family Service Center, OPSEC, Computer Security/Ethics, Information Personnel/Security, Employee Development, Service Team, EEO, AFGE, Civilian Employee Assistance, Benefits	
<b>OBJECTIVE:</b>	To familiarize New employees to the operations of Patuxent River and the Federal Government	
<b>AUDIENCE:</b>	The course is MANDATORY for all new civilian employees	
<b>NOMINATIONS:</b>	<b>NAVAIR TEAM</b> employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at : <a href="#">Career Development</a> <b>NOTE:</b> Contractor personnel are <b>NOT</b> eligible.	
<b>LENGTH:</b>	1 full day (8 hours)	
<b>COST:</b>	None	
<b>POC:</b>	301-757-9103	