

FY 05 CALENDAR (OCTOBER 04 – SEPTEMBER 05)

The following classes will be held at Patuxent River, Maryland

FOREIGN MILITARY SALES	COST	COURSE DATES AND COURSE CODES											
		OCT 04	NOV 04	DEC 04	JAN 05	FEB 05	MAR 05	APR 05	MAY 05	JUN 05	JUL 05	AUG 05	SEP 05
Case Financial Management	None			06-07			16-17			15-16			12-13
Cross Cultural Communications (on-site)	None					28 Feb – 03 Mar							
SAM (on-site)	None									22 – 24			
DSAMS	None		08-10					04 - 06					
FMS Overview	None		18					29					
Introduction to Management-Information System for International Logistics (MISIL)	None					14		14					14
International Security Requirements (IPSR)	None					07 - 08					20 - 21		
How To Conduct Successful Meeting With Our Foreign Counterparts	None								10 & 11				

COURSE TITLE:	CASE FINANCIAL MANAGEMENT	
VENDOR:	NAVAIR (AIR – 1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 09 – 10 DEC 04 17 – 18 MAR 05 16 – 17 JUN 05 15 – 16 SEP 05	NOMINATION DEADLINE: 09 NOV 04 17 FEB 05 16 MAY 05 15 AUG 05
LENGTH:	2 ½ Days	
TIME:	0800 –1530 hrs	
PREREQUISITE	None	
DESCRIPTION:	This course focuses on FMS Financial processes: implementation, execution, MISIL, CRRs / FMRs WPS, funding documents and case closure.	
OBJECTIVE:	<p>At the completion of this course students should :</p> <ul style="list-style-type: none"> • Develop a comprehensive understanding of the current policies, procedures and available management systems necessary for executing assigned FMS programs. • Understand how to resolve problem areas associated with implemented FMS cases. 	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED	Participants should bring calculator to class.	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR.</p> <p>In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee’s name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757 – 4126	

COURSE TITLE:	CROSS CULTURAL COMMUNICATIONS CCC (On-Site)	
VENDOR	United States Air Force Special Operations School	
LOCATION:	Patuxent River, Maryland	
	DATE: 28 FEB-03 MAR 05	NOMINATION: 28 JAN 05
LENGTH:	04 Days	
TIME:	0800-1530 hrs	
DESCRIPTION:	This course provides the student with an excellent understanding of the Central Asian and Eastern European cultures. A lecture on terrorism and threat awareness is also provided.	
OBJECTIVE:	<p>At the completion of this course, students will:</p> <ul style="list-style-type: none"> • Understand and appreciate how their native country's culture has shaped their own values and communication patterns. • Transfer their knowledge to a new appreciation for the culture, values and communication patterns of other countries. • Understand and apply communication techniques of other countries: Central Asia and Eastern Europe. 	
AUDIENCE:	FMS personnel	
MATERIALS NEEDED:	None	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be faxed to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757 – 4126	

COURSE TITLE:	DISAM ON - SITE	
VENDOR:	DISAM	
LOCATION:	Patuxent River, Maryland	
	DATE: 22 – 24 JUN 05	NOMINATION DEADLINE: 20 MAY 05
LENGTH:	3 Days	
TIME:	0800-1530 Hours	
DESCRIPTION:	This course is an abbreviated version of the DISAM CONUS at Wright-Patterson AFB. It provides an overview of SA for personnel with less than full time SA involvement.	
OBJECTIVE:	The course provides a comprehensive overview of security assistance programs and their legislative requirements; a familiarity with the FMS process; contractual and acquisition aspects, financial management, and logistics systems policies and procedures which apply to Foreign Military Sales.	
AUDIENCE:	FMS personnel	
MATERIALS NEEDED:	None	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757 – 4126	

COURSE TITLE:	DSAMS	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 08 - 10 NOV 04 04 – 06 APR 05	NOMINATION DEADLINE: 07 OCT 04 04 MAY 05
LENGTH:	2 Days	
TIME:	0800-1530	
PREREQUISITE:	Students must have an NMCI Account, a current DSAMS account with an active PASSWORD and a DSAMS Citrix account in order to participate in this class.	
DESCRIPTION:	This class is for DSAMS users who need to be reacquainted to building a pricing package in the Defense Security Assistance Management System (DSAMS)	
AUDIENCE:	FMS Analyst	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757 – 4126	

COURSE TITLE	FMS OVERVIEW	
VENDOR:	NAVAIR (AIR – 1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 18 NOV 04 24 FEB 05 29 APR 05 19 AUG 05	NOMINATION: 18 OCT 04 24 JAN 05 29 MAR 05 17 JUN 05
LENGTH:	½ Day	
TIME:	0800-1500	
DESCRIPTION:	FMS 101. This course provides FMS employees with a detail review of the Security Assistance programs and the LOA process and introduces them to the basic fms financial systems e.g. DSAMS, CEPT, MISIL, etc.	
MATERIALS NEEDED	Participants can bring a 3 ring binder (optional) to insert handouts.	
AUDIENCE:	FMS Analyst	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757 – 4126	

COURSE TITLE:	INTRODUCTION TO MANAGEMENT INFORMATION SYSTEM FOR INTERNATIONAL LOGISTICS (MISIL)	
VENDOR:	NAVAIR (AIR – 1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 14 FEB 05 14 APR 05 14 SEP 05	NOMINATION DEADLINE: 14 JAN 05 14 MAR 05 12 AUG 05
TIME:	0800-1200 hrs	
PREREQUISITE:	User ID password to MISIL is required. A basic working knowledge of the MISIL database is strongly recommended.	
DESCRIPTION:	This course provides an introduction to MISIL with the emphasis on Pre-Contract Accounting. The significant queries and report used in the daily management of a FMS case are presented.	
OBJECTIVE:	At the completion of the course participants should have: <ul style="list-style-type: none"> • A basic understanding of MISIL. • Be aware of the differences between Pre-Contract Accounting and Contract Accounting. 	
AUDIENCE:	FMS Analysts	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757-4126	

COURSE TITLE:	INTERNATIONAL PROGRAMS SECURITY REQUIREMENTS (IPSR)	
VENDOR:	NAVAIR (AIR – 1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 16-17 AUG 05	NOMINATION DEADLINE: 16 JAN 05
LENGTH;	2 Day	
TIME:	0800 – 1500 hrs	
PREREQUISITE:	None.	
DESCRIPTION:	The Deputy Secretary of Defense has directed that every DOD employee involved in International Programs receive this training. DOD employees involved in areas such as; negotiating, managing, executing or otherwise directly participating in international government of commercial programs (FMS), cooperative R&D, commercial sales, license application review, systems acquisition, foreign contracting, foreign disclosure, international visits and personnel exchanges, program protection and industrial security.	
AUDIENCE:	Security Specialist/ Managers and FMS Program Managers. Other FMS employees are welcome on a space available basis. NOTE: The two day course was designed for management level personnel and other government and contractor personnel who do not require the depth of instruction of the five day course.	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	" Interested personnel, both government and contractor. should request training by completing the DISAM Student Registration App and faxing it to the FMS Program Coordinator at 301-342-4523. "	
COST:	None	
POC:	(301) 757-4126	

COURSE TITLE:	TO CONDUCT BUSINESS IN THE MIDDLE EAST	
VENDOR:	NAVAIR (AIR – 1.4)	
LOCATION:	Patuxent River, Maryland	
	DATE: 10 and 11 MAY 05	NOMINATION DEADLINE: 10 APR 05
LENGTH;	1 Day	
TIME:	0800 – 1500 hrs	
PREREQUISITE:	Government employees and their contractor associates primarily (i.e. case and financial managers, logistician, etc.) engaged in or programmed for an assignment requiring business exghanges with foreign nationals, during the accomplishment of their duties while on travel in – country.	
DESCRIPTION:	This course is designed to improve the skills and awareness of DOD personnel engaged in conducting business abroad. The course covers Arab culture and how to do business in the Arab world. Specifically, the course provides understanding of how the culture impacts the normal elements of project set-up, implementation. efficient conduct and final close-out, with focus on program and contract management.	
OBJECTIVE:	(Presented from a topical perspective): This is a one day course that elevates the student awareness of how culture influence business practices and principles in the Middle East.	
AUDIENCE:	FMS Analyst.	
NOMINATIONS:	<p>NAVAIR TEAM employees should request training by logging onto SAP R/3 using the SAP logon-pad. Complete step-by-step instructions can be found on the Career Development Office website at: Career Development</p> <p>Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly to the FMS Course Coordinator at (301) 342-4523. This form can be found at Contractor ITR. In addition, the following information will be fax to the Program Coordinator at 301-342-4523: Employee's name, Grade & Series, SSN, Clearance Level, and Gender.</p>	
COST:	None	
POC:	(301) 757-4126	