

COURSE TITLE:	EMPLOYEE INDOCTRINATION	
VENDOR:	In-House NAWCAD, Patuxent River, MD 20670	
LOCATION:	Building 1489, Room 101	
	DATE: 07 OCT 03 04 NOV 03 02 DEC 03 JANUARY 03 FEB 04 02 MAR 04 06 APR 04 04 MAY 04 08 JUN 04 13 JUL 04 03 AUG 04 31 AUG 04	NOMINATION DEADLINE: 07 SEP 03 04 OCT 03 02 NOV 03 03 JAN 04 02 FEB 04 06 MAR 04 04 APR 04 08 MAY 04 13 JUN 04 03 JUL 04 31 JUL 04
DESCRIPTION:	The course provides training in the following areas: Red Cross, Recycling, MWR, Safety, Fire Dept., Base Police, Family Service Center, OPSEC, Computer Security/Ethics, Information Personnel/Security, Employee Development, Service Team, EEO, AFGE, Civilian Employee Assistance, Benefits	
AUDIENCE:	The course is MANDATORY for all new civilian employees.	
NOMINATIONS:	NAVAIR Team employees should request training via Employee Self Service at https://ess.navair1.navy.mil . NOTE: Contractor personnel are NOT eligible.	
COST:	No Cost	
LENGTH:	8 HOURS	
TIME:	0715-1530	
POC:	(301) 757-9103	