

ADMIRAL STAN ARTHUR AWARDS FOR LOGISTICS EXCELLENCE

OPNAVINST 5305.8B N40 05 JUN 03

Ref: (a) DoD 1400.25-M, DoD Civilian Personnel Manual of Dec 96  
(b) OPNAVINST 1650.8C of 15 Apr 88  
(c) 10 U.S.C. 1124  
(d) 5 U.S.C. 4501

There are three award categories: Civilian Logistician of the Year, Military Logistician of the Year, and a Logistics Team of the Year.

The Logistics Team Award may be divided into separate Team category awards, depending upon the range and scope of each year's candidates. These recognize Navy individuals and teams whose contributions have significantly supported the Navy mission, have promoted innovative ideas and concepts resulting in substantial and quantifiable benefits to the Navy, and have enhanced logistics profession.

These special recognition awards will be bestowed annually to individuals and teams who epitomize logistics professionalism and excellence. Nominees may be involved in any or all phases of Navy logistics from early life-cycle planning to in-service logistics support. Contributions must be in the calendar year for which the award is to be given.

Echelon 2 commands, through whom all nominations must be submitted, may only submit one nominee for each of the three award categories (civilian, military, and team).

To qualify, innovative methods and logistics professionalism must establish benchmarks and a model by which to measure the accomplishments of logisticians throughout the Navy. Rewarded will be those individuals and teams whose suggestions resulted in substantial tangible and/or intangible benefits. References (a) and (b), as supported by references (c) and (d), support and have set the bounds for the payment of cash awards for these criteria. Specifically, candidates will be judged based upon the following:

- a. Contributions and recommendations which advance logistics technology, products, services, and processes.
- b. Contributions which resolve major logistics issues and result in substantial tangible or intangible benefits. Logistics issue categories include, but are not limited to: requirements and acquisition, modernization, operational support, logistician tools and professionalism, readiness, and ownership cost reduction.
- c. Innovative logistics planning and execution that merits adoption for standard usage by its quantifiable success and benefit.

The award categories consist of two individual awards and one team award. In addition to the general criteria, the following specific guidelines also apply:

- a. The Civilian and Military Logistician of the Year should be individuals who enhance logistics professionalism.
- b. For the Logistics Team of the Year, "blanket awards" (i.e., an entire branch, division, or activity) are not eligible.
- c. Defense and support contractors may support Logistics Teams, but their members are not eligible for cash award.

d. The Awards Panel may recommend, for any given year, that the Logistics Team Award be replaced with separate awards among the categories of "Acquisition Logistics," "Operational Logistics," and "Joint Logistics." In other words, there may be more than just the one Team Award, if there are winning entries in these sub-categories.

e. Award amounts shall be based on references (a) and (b) criteria for financial benefit to the Navy, and also based upon broad adoption of the innovation or suggestion across Navy. However, no individual award shall exceed \$5,000.00 and no team award shall exceed \$10,000.00.

By 15 April each year, Echelon 2 commands will submit up to three nominations to the Deputy Chief of Naval Operations (Fleet Readiness and Logistics); attention to Director, Navy Logistics Planning and Innovation Division (N40). Nominations must follow the format below. Nominating commands should use these awards to promote logistics professionalism and life-cycle cost effective support at their own commands and activities.

The Awards are:

- a. Military Logistician of the Year - a personalized plaque and a cash award.
- b. Civilian Logistician of the Year - a personalized plaque and a cash award.
- c. Logistics Team of the Year - a team plaque, individual certificates, and a cash award to be shared among team members.
- d. A "Grand Trophy" on permanent display will be engraved with the names of the annual award winners.
- e. The awards will be ceremoniously presented.

OPNAVINST 5305.8B  
NOMINATION FORMAT  
FOR OFFICIAL USE ONLY  
(when filled in)

ADMIRAL STAN ARTHUR AWARDS FOR LOGISTICS EXCELLENCE

AWARD CATEGORY: \_\_\_\_\_

\_\_\_\_\_  
NOMINEE:

\_\_\_\_\_  
POSITION TITLE (if an individual):

\_\_\_\_\_  
SERVICE AND GRADE OR RANK: (if an individual):

\_\_\_\_\_  
ORGANIZATION(S):

\_\_\_\_\_  
ORGANIZATION SUBDIVISION:

\_\_\_\_\_  
ECHELON TWO POINT OF CONTACT:

\_\_\_\_\_  
PROPOSED CITATION:

A concise synopsis of achievement and the resultant tangible and intangible benefits to Navy, during the past calendar year.

DETAILS OF THE SPECIFIC ACHIEVEMENT/CONTRIBUTION:  
Describe in three separate paragraphs (1) the problem, difficulty, or circumstances that prompted this idea or concept; (2) the contribution, innovation, or suggestion; and (3) where and how used, and how it will further benefit Navy; in terms of savings and other tangible or intangible benefit.