

Captain Robert Dexter Conrad Award for Scientific Achievement

1. Purpose. This award is granted annually by the Secretary of the Navy for outstanding contribution(s) in the field of research and development for DoN.
2. Award consists of a medal, citation and certificate.
3. Eligibility. At the time of achievement or contribution cited as a basis for the award, nominees must have been in one of the following categories:
 - a. A civilian employee in an active employment status in the DoN.
 - b. An employee of a DoN contractor or grantee.
 - c. A member of the military service on active duty.
4. Criteria. Contributions shall be so outstanding as to be widely recognized not only by the cognizant personnel within the DoN, but also by the civilian scientific and engineering community of the Nation. While no time limitation is intended to be imposed in selecting a candidate for the award, it is recommended that only accomplishments of recent years be considered. Award consideration will be given to achievements in any of the following:
 - a. Performance, planning, and administration of scientific research and/or development.
 - b. Individual achievement or series of achievements, which contribute to the progress of science or technology in fields of significance to the DoN.
5. Procedures. Nominations must be submitted in the following format through Chain of Command to the Incentive Awards Administrator (Code 1850).

CAPTAIN ROBERT DEXTER CONRAD AWARD FOR SCIENTIFIC ACHIEVEMENT
(Ten copies are required)

Part I

- a. Name of Nominee
- b. Present Position
 - (1) Title, grade, or rank
 - (2) Organizational location
 - (3) Immediate supervisor
 - (4) Activity or station
- c. Brief description of duties and responsibilities
- d. Resume of previous awards or honors
- e. List of published papers, articles, or books

Part II

Description of nominee's achievement-should be in a field within the purview of

the nominating official and include a positive statement of the value of the achievement to the Department of the Navy.

Part III

A recommended citation noting the contribution (on a separate page).